

COMBINED FUND DRIVE FUNDRAISING FORM

CFD Website: <http://hr.dop.wa.gov/cfd/contents.htm>

SECTION 1 (Please type or print — Incomplete or illegible forms are difficult to process.)

NAME OF FUNDRAISER		FUNDRAISER NO.	WORK PHONE OF PERSON SUBMITTING FORM
COUNTY OF WORK CODE NUMBER (See Back of Form)	NAME OF STATE AGENCY OR HIGHER ED CAMPUS	DIVISION OR OFFICE	

SECTION 2 (Contributions will be accepted charities having a 501 C3 charitable designation.)

IMPORTANT: Contributions are **confidential**. The CFD will not inform a charity of your individual contribution unless you mark the Charity Acknowledgment Request column (A). You will not receive an acknowledgment from the charities you contribute to unless the Charity Acknowledgment Request column is marked. (Information on back.) **Please fill in Section 3 if paying by check.**

			CONTRIBUTIONS	
A. Charity Acknowledg- ment	B. Charity Name (Donor Option Charities must have address and phone number written in.)	C. Combined Fund Drive Charity Code Number	Check Contribution	Cash Contribution
	NAME	CODE NUMBER	AMOUNT	AMOUNT
	1.		\$	\$
	2.			
	3.			
	4.			
	5.			
	6.			
	7.			
	8.			
	9.			
	10. Non-Specified Contribution	000 000		
For more than 9 charities, please attach additional forms.		TOTALS	\$	\$

SECTION 3 (Additional information and instructions are provided on the back of the Contribution Form.)

If Paying By Check: (One of the following must be checked)

- ☐ Payable directly to Specific Charity(ies).
☐ Payable to Combined Fund Drive for Specific Charity(ies).
☐ Payable to Combined Fund Drive - Non-Specified.

PLEASE SIGN AND DATE

Signature _____ Date _____

DISTRIBUTION:

FUNDRAISING FORM
CFD003B FRONT
(6/02)

WHITE - Agency Payroll
CANARY - to CFD Office, PO Box 47500, Olympia, WA, 98504-7500 (attach check if applicable)

Thank you ...

COUNTY CODE NUMBERS

Adams	01	Franklin	11	Lewis	21	Snohomish	31
Asotin	02	Garfield	12	Lincoln	22	Spokane	32
Benton	03	Grant	13	Mason	23	Stevens	33
Chelan	04	Grays Harbor	14	Okanogan	24	Thurston	34
Clallam	05	Island	15	Pacific	25	Wahkiakum	35
Clark	06	Jefferson	16	Pend Oreille	26	Walla Walla	36
Columbia	07	King	17	Pierce	27	Whatcom	37
Cowlitz	08	Kitsap	18	San Juan	28	Whitman	38
Douglas	09	Kittitas	19	Skagit	29	Yakima	39
Ferry	10	Klickitat	20	Skamania	30	Other	40

Section 1

1. **Name of Fundraiser:** Fundraiser title..
2. **Fundraiser Number:** Leave blank.
3. **Phone Number:** Your local telephone number.
4. **County Code Numbers:** Use the above table.
5. **Agency/Higher Ed Campus:** Employing state agency or institution of higher education.
6. **Division or Office:** As used in the mailing address or mail stop.

Section 2

1. **Charity Acknowledgment Request (A):** Names of those who contribute by payroll deduction or personal checks payable to the CFD are not provided to the charities unless you mark the Charity Acknowledgment column next to the charity name. Requests are then sent to the charities for response.
3. **Charity Name (B):** As it appears in the CFD Guide. **Charities may be written in with address and phone number.** Charities submit applications which are reviewed. Charities in the CFD Guide meet eligibility rules established in WAC 240-10.
3. **Charity Code (C):** Six-digit code that appears after the name listed in CFD Guide.
4. **Check Contribution:** Amount for each of the charities listed in (B) either by separate check(s) payable directly to each charity in (B) or by one check payable to the CFD.
5. **Cash Contribution:** Cash must be brought to the CFD Office and not sent through the mail.
6. **Totals:** Provide totals for each type of contribution.

Section 3

If Writing A Personal Check:

Check (✓) **Payable directly to Specific Charities** if your check(s) is made payable to the charity(ies) receiving your contribution (this would require a check for each separate charity); Check (✓) **Payable to the CFD for Specific Charities** if your check is made payable to the CFD and you are specifying one or more charities (one check divided among the charities as listed in Section 2); Check (✓) **Payable to CFD Non-Specified** if you would like your contribution disbursed proportionally among charities in your county of work.